



Northwest Territories SOCCER ASSOCIATION

MEETING: NWT Soccer Association Executive Meeting
DATE: Thursday January 15th, 2009
TIME: 7:00 – 8:30pm
LOCATION: Conference Call
Dial in: 1-866-613-5223
 Participant pass code 6503115
 Chair code 5005444

~ MEETING AGENDA ~

			Presenter	Attached
1.0	Call To Order	Chair, Ryan Fequet	Chair	
2.0	Review & Acceptance Of Meeting Agenda	January 15 th , 2009, Agenda	Chair	
3.0	Review & Acceptance Of Previous Meeting Minutes	Minutes from 2008 AGM Minutes from November 25 & December 9th, 2008	Chair	
4.0	Updates	4.1 Accountability 4.2 Finance 4.3 VPs – Regional Clinic confirmations 4.4 Outdoor Soccer League 4.5 NWT Soccer Stickers	Secretary Treasurer VPs Ryan Ryan	
5.0	New Business	5.1 Honorarium for HP Coaches from NT Excel 5.2 Referee Development Program 5.3 West Jet in the NWT, as of May 5.4 Using NWT Soccer Flight Discount 5.5 Technical Committee Members 5.6 Developmental Clinic Questions 5.7 TSO Shared Services Model 5.8 Coaching Program – Respect In Sport 5.9 Fury Funding Request 6.0 Second-In-Command 6.1 Hosting CSA AGM	Ryan Richard Ryan Craig Brian Crystal Ryan Ryan Craig Craig Ryan	
6.0	Next Meeting	6.1 Next Meeting – February ?		
7.0	Adjournment			

Attachments to Agenda:

- Meeting minutes: November 2008 AGM; December 9th, 08



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**Northwest Territories Soccer Association
Executive Meeting Minutes
Thursday, January 15, 2009 – 7:00-8:30pm
(Held at Wek'eezhii Land and Water Board – Board Room)**

In Attendance:

Ryan Fequet – President of NWTSA
Peter Jobse - Vice President Central
Richard Toll - Director of Referee Development
Craig Broddy – Secretary

By Phone:

Louise Cumming – Treasurer
Crystal MacArthur - Vice President North
Brian Wishart - Director of High Performance Development & Director at Large

Absent:

Lesley Brantford - Director of Grassroots Development
Sjoerd van der Wielen - Vice President South

- 1. Meeting Call to Order at 7:05pm**
- 2. Review & Acceptance of Meeting Agenda**

Additions to agenda include:

- 5.9 Yellowknife Fury Request for Funding (Letter) – R. Fequet
- 5.10 Vice President for NWTSA – C. Broddy
- 5.110 CSA AGM for 2010 Host Site – R. Fequet

MOTION to approve the agenda as presented with additions.

Moved by C. MacArthur
Seconded by B. Wishart
Motion carried unanimously.

- 3. Review & Acceptance of Previous NWTSA Meeting Minutes**

**MOTION to approve Nov 25, 2008, Dec 9, 2008 NWTSA Minutes as presented.
(Note – Nov 2, 2008 AGM Minutes were reviewed for corrections and are subject to approval only at next AGM meeting).**

Moved by C. MacArthur
Seconded by B. Wishart
Motion carried unanimously.



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4. Updates

4.1 Accountability – C. Broddy

No reports to present on NWTSA events.

4.2 Finance – L. Cumming

Louise presented the following summary of her report over the phone only.

As of January 15, 2009:

Total Assets	\$34,815.02
Hi Performance	\$16,093.27
Current Account	\$18,715.75
Old Account	\$ 6.00

4.3 Regional Clinics – S. Wielen/P. Jobse/C. MacArthur

Following Workshops Will Proceed:

January 30–Feb 1, 2009: Coaching Certification & Player Development Clinic – Tulita.
CONTACT: Crystal MacArthur INSTRUCTOR: Percy Hoff

February 16-18, 2009: Northwest Territories Teachers Association Conference –
Yellowknife

February 27 – Mar 1, 2009: Coaching Certification & Player Development Clinic – Inuvik
CONTACT: Crystal MacArthur INSTRUCTOR: Percy Hoff

March 6 – 8, 2009: Hay River - Coaching Certification & Player Development Clinic
CONTACT: Sjoerd Van der Weilen INSTRUCTOR: Huw Morris

Following Workshop Is Cancelled:

Feb 13, 2009 - Feb 15, 2009: Fort Simpson Coaching Certification and Player
Development Clinic - Cancelled, new date to be recommended.
CONTACT: Sjoerd Van der Weilen

Discussion on two tier fees for workshops resulted in the following fee structure:

\$50 per person to include a hoodie

\$30 per person but does not include a hoodie. Person must be a member of NWTSA.

4.4 Outdoor Soccer League – R. Fequet



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No report is available for this meeting.

4.5 NWT Soccer Stickers – R. Fequet

2000 stickers were made at a cost of \$1000.00 for design and printing through Kellet of Yellowknife. New phrase added – “Get a Kick Out of Life”.

5.0 New Business

5.1 Honorarium for HP Coaches from NT Excel – R. Fequet

- Discussion around honorarium included the following points:
- Year end bonus to coaches
- Focus funds towards expensive certification courses required by coaches
- Who and how many coaches does this pertain to.
- Add this as a topic item to next AGM..

5.2 Referee Development Program – R. Toll

See addendum to these minutes for full report.

5.3 West Jet in NWT as of May – R. Fequet

Despite the introduction of West Jet, NWTSA wants its members to support First Air who is the official airlines for NWTSA.

5.4 Using NWT Soccer Flight Discounts – C. Broddy

To help teams plan their travel and to consider First Air first, it is recommended that on the Governance\Development Programs Policy page of the NWTSA website the following information will also be listed:

- Who to call
- Phone number to call
- The official NWTSA code is to help find out what discounts are available.

5.5 Technical Committee Update – B. Wishart

Brian reported that Jack Simpson will be sitting on committee. Any other suggestions are to be emailed to Brian and your earliest convenience. Committee is forwarding a letter to all coaches about AWG and will receive their answers by end of January, 2009. Report will be made to NWTSA on responses in February.

5.6 Development Clinic Questions – C. Macarthur

Discussed during information presented at 4.3 Regional Clinic Confirmations



5.7 TSO Shared Services Model – R. Fequet

The Federal and Territorial government have partnered up to increase participation in sports and reduce the burden on our precious volunteers. Several options on how to apply for this money have been put forward and NWT Soccer has partnered up with six other TSOs to apply for the "Shared Services Model".

The "shared services model" focuses on hiring a full-time employee that will be shared between the seven TSOs to help with a variety of administrative tasks. These tasks will be identified by the various TSOs and an agreement will be reached to determine time-sharing of the employee. The job description, newspaper advertisement, and an explanation of our application has been submitted to Sport North and MACA by Mr. David Gilday, who has been contracted as a third-party to move this process along as fast as possible.

Currently, we are just waiting to hear back from Sport North and MACA and we hope to have some administrative help within NWT Soccer within the next couple of months.

5.8 Coaching Program – Respect in Sport – R. Fequet

Yukon Soccer Association has introduced an online course for all coaches and sport leaders to assist coaches in identifying and dealing with abuse, neglect, harassment and bullying in sport. The course is called "Respect in Sport" and is being hosted by most provincial sport groups in Canada and US. It is a three hour course broken down into smaller modules. Go to <https://yukon.respectinsport.com>. A Google search will bring up a number of locations hosting the course for free.

It is recommended that this course be highly recommended for Club National and CSG teams. This topic will be presented at next AGM to determine if this course should be made mandatory for all coaches and sport leaders within NWTSA.

5.9 Yellowknife Fury Request for Funding (Letter) – R. Fequet

Letter was read from Yellowknife Fury Soccer Club to help pay for the rent of the gyms for Open the Wall even scheduled for January 17-19, 2009. The cost of rent for the entire weekend came to \$926.10. Up to nine groups will utilize the gyms during this weekend totaling approximate 120 participants.

Motion to approve the expenditure of \$926.10 to cover the rental of the gyms for this event.

Moved by P. Jobse

Seconded by C. MacArthur

Motion carried unanimously

5.10 Vice President for NWTSA – C. Broddy

c/o Sport North Federation P.O. Box 11089 Yellowknife, NT X1A 3X7
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To assist the NWTSA when the President is absent, Peter Jobse has agreed to be the NWTSA Vice President and chair meetings in his absence.

5.11 CSA AGM for 2010 Host Site – R. Fequet

Ryan presented an idea of the NWTSA hosting the 2010 CSA AGM in Yellowknife. This event is in May, 2010 and will expect about 75 people from across Canada to attend.

Motion to extend to CSA the opportunity of hosting the 2010 CSA meeting in Yellowknife by NWTSA.

Moved by L. Cumming

Seconded by C. MacArthur

Motion carried unanimously

6.0 Next Meeting – February 12, 2009 at 7:30pm in the Wek'eezhii Land and Water Board – Board Room

7.0 Motion to Adjourn at 8:25pm

Move for adjournment

Moved by B. Wishart

Seconded by C. MacArthur

Motion carried unanimously.



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January 15, 2009 Meeting Addendum

NWT Soccer Association's 2009-2010 Referee Development Program:

Mission Statement

To develop an experienced, knowledgeable and professional team of referees to help promote and enhance the game of soccer throughout the Northwest Territories.

Objective

To annually provide training and development opportunities to sustain a strong cadre of northern referees. Using theory and practical training sessions and by taking advantage of local teams and events and mentoring opportunities, we will endeavor to increase the competency and number of our youth and senior referees.

Goals for 2009

1. By April 30th 2009, to have one CSA Certification clinic, one NWT Referee Development Clinic in Yellowknife and one NWT Referee Development Clinic in Inuvik.
2. By April 30th 2009, to bring proposed Mentorship Program to YK Adult Soccer League and Canada Summer Games Teams and accepted to start implementation.
3. By August 30th 2009, have assessments done and status reports on all registered referees in central region.
4. By September 30th 2009, to have one CSA Level 2 Certification Clinic and one NWT Referee Development Clinic in Hay River.
5. By December 1st 2009, to have 50 registered NWT referees.

Referee Development Clinic Content

Theory Portion

1. *Referee Attire and Equipment:* All the tools that are required to efficiently referee and why they are a necessity. We will cover the uses of each and what they represent from a professional level. E.g. uniforms, flags, whistles, cards, etc.
2. *Referee Etiquette:* Behavior of an official on and off the pitch. How it is perceived from a player, coach and spectator's view and how to deal with each of these groups. They will be shown how to conduct themselves professionally from the start to the finish of a game.
3. *Rules and Regulations:* Power Point presentations and a collection of Canadian Soccer Association videos will be used to outline rules that govern both the indoor and outdoor game. A brief written examination following this portion will help to solidify understanding.



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4. *Misconduct Reports:* This is an exercise in reporting misconducts that have occurred during a regulation game and how to fill out or report incidents properly so that all pertinent information is recorded. Signals for referees to watch for to know the game or certain individuals may be getting out of control and how to deal with these situations.
5. *The Outdoor Game:* Bringing referees into the outdoor game and adapting technique used in indoor to the outdoor field. This will be a brief outlook, as there will be a more intense training program set up in the mentorship program.

Practical Portion

1. *Beginning a Game:* Going through procedures of beginning a game, starting with arriving at the field. We will go through all the things to look for that might be problematic in a game, how to check player equipment, nets, pre game instructions to coaches and players.
2. *The Coin Toss:* Going through a proper coin toss and what happens with the outcome for both teams.
3. *Positioning:* How a referee can position themselves on a pitch to gain the most effective view of the play.
4. *Rules and Regulations:* Covering all the rules and regulations that may occur during the match. Making sure that everyone is aware of what they are and how to deal with them when they occur.
5. *Issuing Yellow and Red Cards:*
6. *Ending a Game:* How to properly end a game. Then discuss everything that happened during the match, encouraging them to assess the problems and all the positive occurrences.
7. *Final Assessments:* This will be done by the referee teaching the course. There will be a generalization of things that need to be brought up and discussed further, using positive affirmations as well as helpful pointers to encourage growth in the referees.

Mentoring Program Structure

Youth referees will be encouraged to register for this program in order to expand their experience in competitive situations. There will be a registration form that will be filled out at clinics for those who are interested in gaining this experience.

There is currently the Yellowknife Adult Soccer League, the Canada and Western Canada Summer Games programs, the Arctic Winter Games and the Developmental Teams that can offer the caliber of soccer that will be required to carry out this program. Most of the above programs currently focus on the outdoor game and can be used to offer our Youth Referees the experience of lining in this atmosphere.

The youth referee will take part as a linesperson for the assigned referee during an assigned match. When possible, there will be a second referee present to observe and



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evaluate each linesperson. Each linesperson will get one on one time with prior to and following the match to discuss game situations and calls made during the game. This experience will provide the youth referee the opportunity to work alongside an experienced referee, observe high-level play, and a chance to be thoroughly evaluated and receive constructive feedback to increase their level of officiating.