



# Northwest Territories SOCCER ASSOCIATION

**MEETING:** NWTSA Executive  
**DATE:** Tuesday, April 14<sup>th</sup>, 2009  
**TIME:** 7:30 - 8:30 PM  
**LOCATION:** Conference Call  
**Dial in:** 1-866-613-5223  
 Participant pass code **5239971** \*\*\*New Number  
 Chair code **6510092**

~ MEETING AGENDA ~				
			Presenter	Attached
1.0	CALL TO ORDER	Chair, Ryan Fequet	Chair	
2.0	REVIEW & ACCEPTANCE OF MEETING AGENDA	April 14 <sup>th</sup> , 2009 agenda	Chair	
3.0	REVIEW & ACCEPTANCE OF PREVIOUS MEETING MINUTES	3.1 March 2nd, 2009 minutes	Ryan	
4.0	UPDATES	4.1 Accountability 4.2 Finance Update 4.3 CSA Updates 4.4 NWT Soccer website – Super Soccer 4.5 Clinic Updates 4.6 NWT Soccer 2009 AGM Confirmation	Craig Louise Ryan Ryan VPs Ryan	
5.0	NEW BUSINESS	5.1 Respect In Sport – Have our Board members completed it yet? 5.2 YK City Summer Camps - Job Description 5.3 AWG Update and Discussion 5.3 Review of MACA Games Review 5.4 Review of Harassment Policy	Ryan Craig Ryan Brian Ryan	
6.0	NEXT MEETING	6.1 Tuesday May 5 <sup>th</sup> , 2009??	Ryan	
7.0	ADJOURNMENT			

Attachments to Agenda:

1. Meeting Minutes from March 2<sup>nd</sup>, 2009
2. YK City Summer Camp – Job Description
3. DRAFT Technical Package for Indoor Soccer - AWGs
4. MACA Games Review
5. DRAFT Harassment Policy



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**Northwest Territories Soccer Association  
Executive Meeting Minutes  
Tuesday, April 14, 2009 – 7:30pm**  
(Held at Wek'eezhii Land and Water Board – Board Room)

**In Attendance:**

Ryan Fequet – President of NWTSA  
Peter Jobse - Vice President Central  
Craig Broddy – Secretary

**By Phone:**

Crystal MacArthur - Vice President North  
Sjoerd van der Wielen - Vice President South  
Brian Wishart - Director of High Performance Development & Director at Large

**Regrets:**

Louise Cumming – Treasurer  
Lesley Brantford - Director of Grassroots Development  
Richard Toll - Director of Referee Development

- 1. Meeting Call to Order at 7:30pm**
- 2. Review & Acceptance of Meeting Agenda**

**MOTION to approve the agenda as presented.**

Moved by B. Wishart  
Seconded by P. Jobse  
Motion carried unanimously.

- 3. Review & Acceptance of March 2 NWTSA Meeting Minutes**

**MOTION to approve March 2, 2009 NWTSA Minutes as presented.**

Moved by P. Jobse  
Seconded by C. Broddy  
Motion carried unanimously.

- 4. Updates**

- 4.1 Accountability Reports – C. Broddy**

Craig reported he had the following activity reports:

Yellowknife: Kickmas 2008 Soccer Tournament , Dec 21 -23, 2008  
Tulita: Community Coach Senior Soccer Clinic, Jan 30 – Feb 1, 2009  
Inuvik: Community Coach Senior Soccer Clinic, Feb 27 – Mar 1, 2009  
Deline: Community Coach Senior Soccer Clinic, April 10 -12, 2009



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## **4.2 Finance – L. Cumming**

Ryan reported that NWTSA received \$34,000 from Sport North.

## **4.3 CSA Updates –AGM Offer – R. Fequet**

Ryan reported that he received a letter from CSA thanking NWTSA for the offer of hosting the CSA AGM in 2010. They declined the offer due to the cost of traveling north. CSA will plan for the north at a later time once they can plan for the costs more in advance.

## **4.4 Super Soccer and Tournament Website– R. Fequet**

Super Soccer did not use the tournament website this year. Fraser maintained his own registration system for this year.

## **4.5 Clinic Updates - VP**

Two northern clinics complete. Two southern clinics will be complete by mid April. H. Morris wants to come up in September to run a few more.

## **4.6 AGM for NWTSA**

Peter and Ryan will firm up the AGM meeting Oct 23-25, 2009. Located at Greenstone Building. AGM meeting will be on Sunday. Huw will run First Kicks workshop Friday night and Saturday.

## **5.0 New Business**

### **5.1 Respect In Sport – R. Fequet**

Ryan will send out letters to coaches to take the course. Peter and Crystal have completed the course. The other Board Members are asked to take the course as soon as they can.

### **5.2 YK City Summer Camps – C. Broddy**

Ryan will have Kate Cannell send last years information to Craig to help fine tune job descriptions.

Fees and applications are being collected by the city. The reg fee of \$100 is broken down into: City \$5.00 for admin of the application and NWTSA - \$95.

Job Descriptions are to be given to Vivian by April 17 for her to review. It was discussed that NWTSA will pay for first aid training for workers – course fees and time spent in course. This will be reviewed again later and approved budget permitting.

c/o Sport North Federation P.O. Box 11089 Yellowknife, NT X1A 3X7  
Tel: (867) 669-TEAM / Toll Free: (800) 661-0797 / Facsimile: (867) 669-8327  
Website: [www.nwtkicks.ca](http://www.nwtkicks.ca)



### **5.3 AWG Update and Discussion – R. Fequet**

Sport North submitted to all TSOs a Managing the Games for 2010 – Options Paper which outlined four options:

Option 1 – Regional Trials Start Sept to end of Dec with Terr. Trials third weekend in January, 2010.

Option 2 – Let TSO's administer the whole selection process for each of their sports.

Option 3 – TSO's and Regional Rec Associations would work together to provide the development and selection process for the regions. TSO's would administer the territorial selection process.

Option 4 – TSO's can recommend their own plan.

Option 3 was recommended as being the best for NWTSA to recommend.

NWTSA has to supply their recommendation to Sport North by April 24<sup>th</sup>. All Board Members are to review the report and especially Option 3 to:

- 1) Decide if this is the best course to take;
- 2) Make any recommendations on Option 3 to fine tune guidelines that were stated.
- 3) Think about how this option will really work.
- 4) If a planning committee was established who should sit on it from the soccer community.

### **5.4 Review of MACA Games Report – R. Fequet**

**See attachment at end of April 14, 2009 Minutes.**

### **5.5 Harassment Policy – R. Fequet**

Report presented by Ryan was discussed. A detailed and lengthy report was good but needed a summary step by step sheet in front to help instruct on what to do and where to find the details of each step in the report.

It was also recommended to delegate the roles of Harassment Prevention Officers to the Vice-Presidents and to the Treasurer making four positions (two women and two men as stated in the policy).

**Motion to approve the Harassment Policy and to add the summary page at a later time.**



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Moved by B. Wishart  
Seconded by S Wielen  
Motion carried unanimously.

## **6.0 Next Meeting**

**6.1 Next Meeting** – Monday, May 4 at 7:30pm in the Wek'eezhii Land and Water Board – Board Room

**7.0 Motion to Adjourn at 8:40pm**

### **MOTION to adjourn meeting.**

Moved by C. MacArthur  
Seconded by P. Jobse  
Motion carried unanimously.



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**April 14, 2009 – NWTSA Executive Meeting – Attachment**

## **MACA Games Review – Summary**

- NWT has \$0 funding per athlete for sport development compared to Yukon at \$50 and Nunavut at \$3571. All of our money is spent on travel.

### **Issues:**

1. Access to events by athletes from small communities
2. Access to coaching – SRC should engage all partners in leadership; ASCWA and NWT-RPA have leaders at the community level, so should try and develop those leaders into coaches
3. Human resource requirements – no territory-wide “Sport Development Strategy”
4. Communicating with athletes
5. Preparation levels of athletes to CSG, WCSG & NAIG – we are not competitive
6. Preparation levels of athletes to the AWGs – participatory or HP? Gov believes HP
7. Organizational Mandates and AWG Trial roles – who should do what?
8. Responsibility for Team Selection for different games - may need to be different
9. Team Selection for CSG, WCSG & NAIG – appears to be fine
10. Team Selection for AWGs – not working
11. Discipline and Appeals Process - some use TSO specific and some use Sport North’s

### **Recommendations:**

#### **Multi-Sport Games**

1. Continue involvement in all multi-sport Games (MSG) for the cultural, health, economic and social benefits that participation brings to the people and communities of the Northwest Territories.
2. Re-establish balance within the sport system by continuing investment in MSG but strengthening sport development at the community level through support to TSOs (adequate funding to support human resources with accountability for deliverables).
3. Consider the support system required for Games (Chef, Mission) and scale it back or create an organization / division with sole responsibility for Games. This would allow SNF to focus on supporting TSOs with athlete and coach development through delivery of programs and holding TSOs accountable.

#### **Mandates**

4. Clarify the roles and responsibilities of the various organizations/positions involved in multi-sport Games delivery, fund them adequately to deliver on those roles and responsibilities, and hold them accountable for delivery. These organizations/positions include:

- Sport North Federation
- TSOs and ASCWA
- NWT Recreation and Parks Association



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- Regional Recreation Associations
- Community Recreation Coordinators
- Schools
- NWT Sport and Recreation Council
- MACA Senior Recreation Development Officers and Regional Superintendents

Clarifying the roles/responsibilities is a task that should take place collectively—that is, everyone should be involved—so that there is buy-in from all that are affected, and everyone knows what everyone else is supposed to be doing. This may take a little time, and will involve “checking back” (e.g.: not all TSOs can be part of the discussion) but will be worth the time invested.

5. Confirm these roles and responsibilities in writing, publish them, and review them annually.

6. Ensure clarity of roles and strengthen the connection among SNF, TSOs, ASCWA, Recreation and Parks Association, schools, Regional Recreation Associations and community recreation coordinators as it relates to the successful development and implementation of a sport development strategy and selection processes for all multi-sport Games.

### **Team selection**

7. Assign responsibility for team selection from the community level to Team NWT to the TSOs for all multi-sport Games including NAIG and fund them to deliver on that task. This will involve provision of extensive support to TSOs and new working relationships with ASCWA for NAIG and developing a special approach to dealing with sports without TSOs (e.g.: Dene Games).

8. For AWG (and all other multi-sport Games), require the TSOs to publish the athlete selection process for each sport, and then allow TSOs to determine the most appropriate time and method to select teams and ensure the dates and processes are well published.

- Engage Centre for Sport and the Law to outline the selection principles that should be included in written policies and procedures
- Require that TSOs post the athlete selection process and dates on their website by a certain date, or SNF’s website if the TSOs don’t have their own website; publish in newspapers, radio and other effective means of communication
- Engage out-of-territory expertise to conduct selection for each TSO for Team NWT to each Games

9. Eliminate direct entry to the AWG. Provide support to the TSOs to travel to communities both for sport development (identification, recruitment, training) and selection of athletes.

10. Limit athletes to accepting only one offer of entry to AWG. Once an athlete has received an offer, s/he should be precluded from continued consideration for Team NWT.



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11. Limit athletes to only one trip to NAIG or AWG for an athlete. The next step should be up to the Western Canada Summer Games or Canada Games or out to recreational sport and coaching/officiating.
12. Create a new position of a Regional Sport Development Officer with strong linkages up to SNF and the TSOs and down to the recreation coordinators and a purpose to support community sport development.
13. Recruit NWT RPA to assist in orienting recreation coordinators to sport development, to the role and function of TSOs, and to make a link with Regional Sport Development Officers. Modify the focus of MACA's School of Community Government to include recreation leadership and sport development.

### **Host community**

14. Describe in writing the responsibilities for hosting a skills development of selection camp and confirm an agreement to host in writing with the community's SAO/Mayor.
15. Develop and post on the SNF website the host community template agreement and ensure that all responsible parties sign, including Senior Administrative Officer/Mayor
16. Ensure that TSOs and others involved in athlete selection understand host community's role by making it clear in the AWG Team Handbook, developed collectively and updated annually.

### **Appeals & Discipline**

17. Engage the Centre for Sport and Law in developing model appeals and discipline policies that can be adapted by each TSO to their own sport.
18. Ensure each TSO's appeals' and discipline processes are clear, comprehensive, consistent with the Centre for Sport and Law's template and published prior to try-outs / team selection at any level.
  - Ensure each party's (to the appeal/discipline) role is clarified
  - Reinforce mediation and link to the national program, Sport Dispute Resolution Centre of Canada

### **Sport Development**

19. Develop a Sport Development Strategy for NWT that focuses on athletes, coach and officials development:
  - Ensure the strategy is consistent with Canadian Sport for Life (LTAD) by using LTAD/CS4L as a foundation
  - Incorporate roles of recreation coordinators to support athletes/participants in small communities, linked with a new position of Regional Sport Development Officers
  - Develop continuum of multi-sport Games consistent with LTAD showing progression; position CS/WG, WCSG within LTAD's Training to Compete stage; position AWG and NAIG within Training to Training



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- Emphasize progression for sport development—athletes attend one set of Games and then move up to the next set of Games or out to recreational participation and/or coaching/officiating/administrative sport leadership.