



# Northwest Territories **SOCCER ASSOCIATION**

## **2008 NORTHWEST TERRITORIES SOCCER ASSOCIATION ANNUAL GENERAL MEETING,**

Sunday, November 2, 2008  
Greenstone Building, Yellowknife

### **NWTSA Board In Attendance**

Ryan Fequet, President  
Louise Cumming, Treasurer  
Kate Cannell, Vice-President Central and Acting Secretary for AGM  
Brian Wishart, Vice President North  
Sjoerd van der Wielan, Vice-President South

### **Others In Attendance:**

Crystal McArthur	Rebecca Alty
Peter Jobse	Steven Hatch
Richard Toll	Jack Simpson
Doug Rentmeister, Executive Director – Sport North	Michelle Guile
Vivian Hansen	Peter Montopoli - CSA

### **Absent:**

Huw Morris – Technical Director and Head Coach NWT Woman's Team  
Percy Hoff – Head Coach NWT Men's Team

AGM Meeting Call to Order at 9:08am

## **1. Approval of Agenda**

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### **Motion – That the 2008 NWTSA AGM Agenda be approved as presented**

Moved by L. Cumming  
Seconded by S. Wielan  
Motion Carried

## **2. Approval of AGM 2007 Minutes**

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Changes or corrections presented:

- 5(2) - Cannell requested that NWTSA discuss Sport North Fitness Testing program later in this meeting.
- 8(a) - Spelling correction: Heather Durkee

c/o Sport North Federation P.O. Box 11089 Yellowknife, NT X1A 3X7  
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- Page 7 – L. Cumming regarding racism incident in St. Albert was dealt with by phone call but no consequences known. Investigated by L. Brandford Fury Coach and Hampson – Fury Team Manager

**Motion** – That the **2007 AGM Minutes be approved as corrected.**

Moved by K. Cannell

Seconded by B. Wielan

Motion Carried

### **3. Long Term Plan Review**

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- To be revised regularly.
- Every item but the first item (hosting annual Board Development) was completed this year.
- Changing funding requirements regarding Boards etc.
- L. Cummins commends the current Board to all accomplishments this year despite fractioned membership on.
- R. Fequet proposed new policy for Roles/Responsibilities for Boards and Board Members – more coming, under CSA – to discuss later today.
- To host Board Development starts tonight (getting together while all here in Yk).
- B. Wishart – To look into training school teachers. Coordinate with NWTTA (Colleen Eckhart – contact). First session proposed for Yellowknife in February 2009 in conjunction with NWT Teachers conference. Not a certified program but NWTSA willing to look at costs. Mike Doyle to be approached if he is able to plan and deliver.
- CBET Child/Youth Course in each Region (SNF) but maybe NWTSA can put on both parts, need min. 5 people. NWTSA does CSA Child/Youth/Senior (Community Certificate). We've done First Kicks too.
- Trying to get CSA up here (They do national tour) to assist with delivery of top-notch clinics.
- Clinics: waiting on H. Morris and P. Hoff schedules and if personal schedules do not permit, consider other instructors from other provinces. Look at planning clinics Sept-Nov to benefit to teachers who are looking at doing spring programs and tournaments.

### **4. Reports**

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#### **4.1 President's Report – Summary Points**

- Thanks to everyone for attending and participating today. Suggestions on this and future meetings are always welcome.



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- 2008 was a busy year that involved many events and programs, all at an intense pace. I am proud and tired of what was accomplished but we need to keep it up for a little bit longer.
- Yvonne Cumming set the bar for the Executive. As President, I tried to keep the level of passion & thick skinned Executive.
- Accomplishments of our athletes are incredible.
- Huge thanks to Kate Cannell and strong core of volunteers including Craig Broddy /Vivian Hansen at the AWG's. Most successful sport delivery.
- 2008 Sport North Federation Awards presented to Vivian Hansen - Contributor to Sport, Rebecca Alty - Coach of the Year, Sarah Cannell - Junior Female Athlete recognized soccer strength in North.
- New communities attending soccer opportunities. Hamlet of Wekweti soccer program was a great example. NWTSA received THANK YOU letters from each and every child from one of the teams.
- Bylaws and policies now in place ensure proper representation at NWTSA.
- Programs such as various summer camps were successful with both new players attending and experienced players giving back.
- Club Nationals great experience – challenges mean setting sights higher to meet these types of high level play events.
- National relationships established this year with CSA.

Special thanks to First Air, Kellett Communications, Sport North Federation for their part in the delivery of soccer to the north. Soccer is exploding throughout the World, not just in the North. We need to handle this correctly so that we can continue to be proud of our sport and the NWTSA.

Full President Report provided as attachment to the AGM 2008 Minutes.

## **Motion – To approve President's Report as presented.**

Moved by L. Cumming

Seconded by P. Jobse

Motion Carried

## **4.2 Treasurer's Report**

- \$10k NWTel and \$1.5 from BHP to RMC.
- Some accounting further broken down for specificity.
- Accounting done has proven beneficial to money spent on same, as knowing income and expenditures we can prove to our sponsorship, whether governmental or corporate, where monies go (how responsible we are with these).
- Total costs for Club Nationals 2008 was \$3K in next year's accounting as after our year end. Adults don't get same discounts as players. When booking we get best discounts possible, and we must encourage CSA for Club Nationals to use

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- NWTSA sponsors wherever possible. This way we get an extra pass per team flying to Club Nationals.
- First Air contract up for renewal this year.
  - We paid CSA twice last year in catch up for previous year. Old membership numbers have been reviewed so that our fees are significantly less at CSA. They only want player numbers, not volunteers.
  - Super Soccer amount is low due to First Air sponsorship to both NWTSA and that tournament. Our costs included hotels and per diems. **Contract to Super Soccer to be established this year.** No medals purchased this year (3<sup>rd</sup> year of three). **Suggestion to NWTSA to purchase medals and oversee all accounting to Super Soccer.**
  - Profit from Yellowknife 2008 Summer Camps.
  - \$19K surplus + incoming \$26K = \$45K in HP program to start their budget to CSG's.
  - Great Bear Lakers Challenge Cup – first Delta Soccer Tournament. Once Activity Report submitted, a cheque can be issued to support same.
  - Combining Coach and Player Development clinics means accounting combined, but money more wisely spent.
  - President as representative at CSA meetings paid for by CSA.
  - Bottom line: \$19K is for HP's \$45K.
  - Two accounts more established for separation of HP (just for CSG's) and Grassroots funds, to be pooled between teams in each.
  - Problem in Equity is negative balance in HP – LC would like to start fresh so not carrying these forward year to year to reflect. A ledger entry probably won't solve this equity issue. L. Cummin to check into solution and get back to Board on solution for approval.
  - K. Cannell clarify access to various bank accounts only through NWTSA, not just free access.
  - Five month gap in funding for coming year. Change to Summer Sport meant no Winter funding. NWTSA appealed, and received \$11.5K to cover that period, no accountability required.

## **Motion – To approve Treasurer's Report as presented.**

Moved by C. McArthur  
Seconded by P. Jobse  
Motion Carried

## **4.3 Clinic Reports**

- Coaching clinic in Ft Smith Feb 29 – Mar 2, 2008. Coach was H. Morris. Had several teenagers took the course.
- Planning for 2009 in Hay River and Fort Simpson, especially since players in South need their certification for the HP team.



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- Ft Simpson tried get funding for Ezra clinic, not coaching, just players. Clarification decision to not fund unless coaching certification involved. We need to focus on getting coached. Ft Simpson likely going ahead with clinic (leader from BC) but S. Wielan hasn't heard from them.
- New accountability deadline March 31<sup>st</sup>. Try to do one clinic before then, another following. We have free money to that purpose but we want to be able to account for our activities (prior March 31 we can't submit for additional funding).
- C. McArthur trying to set up with H. Morris, and teachers (Lorne) while Winter roads open for clinics in Sahtu. E-mailed P. Hoff and awaits reply (will follow up with phone call). Looking for clinics in Tulita and Inuvik. Brand new school in Tulita.
- Assistance for booking details provided through NWTSA.
- \$26K to run our clinics, but we have to run all of our programs with that money. Can't use CSOP money for November camps.
- Clinic in Yellowknife – First Kicks quite successful. Need Player Development clinics for Grassroots. Needs another coaching clinic in Feb/March again.
- Need more Refs out and committed, through clinics. Need to get assessor/instructor certification in North.

## **5. Changes to Bylaws**

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Notices correctly given prior to SGM earlier in the year.

Structure of Board changed and working quite well. Long overdue, thanks to R. Fequet for pushing this through.

## **6. CSA's Strategic Plan – Speaker Peter Montopoli**

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See Annex 'A' "**Wellness to World Cup and Strategic Plan**" for summary of presentation.

Lunch 12:00 - Re-convene at 1:10pm

## **7. AWG Selection Process – Discussion**

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See Annex 'B' for summary on presentation

Break 2:30pm - Reconvene at 2:50pm

## **8. Website Unveiling and Discussion**

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- Invested lot of time and money to website to assist administration and communication to membership. Budgeted from Kellett's quote to get revamp and user-friendly on admin and membership, including on-line registration.



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- Phase III is on-line payment, yet to come. Cost for each transaction is 1.9% is it worth it?
- Ans: YES!! Different ways, best is Pay-Pal. 2<sup>nd</sup> option is customized to our site (keeps security). Question of when to implement.
- Various pages and use-ability demonstrated.
- Can use for event-specific forms, even send directly to those involved in selection.
- Team rosters can be put on here, built from on-line form submission.
- Director of Communications is to confirm all contact information of those on website under Contact pages, etc.
- AS well as AFFILIATION page, there should be an EVENT page.
- Very few people will have access to website. Coaches should EVENTUALLY like to get their team's info from website (long term).
- Each list can be sorted alpha-numerically.
- Helps Super Soccer, Elk's, Connie Loutit with administration.
- Schools were asked for input – more investigation required for on-line registration. Can you register a team all at once? Yes, send payment by cheque.
- Looking for on-going input from membership for ideas, and room for improvement.
- Security code for storing Health Care numbers (Kellett covered this cost).
- Athletes participating in different events if already paid, no doubling of fees.
- That's why this website development. We've taken TSO to a new level.
- Ontario Soccer Association spent \$300K and don't have the abilities we have.

## **9. TSO Grant Opportunity**

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- SNF developing job description for hired person to administration for TSO's.
- \$50K is not enough for number of TSO's involved.

## **10. Proposed Policy Revision & Proposed Budget**

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- Executive Roles and Responsibilities Policy to be proposed by RF.
- Various policies already in place reviewed superficially.
- Clarification of benefits and expectations of members. Ans: see Membership page. What is required to participate in any NWTSA-sanctioned events, specifically eligibility criteria.

Not every player in school clinics... Ans: they are expected to be members. Deferred to discussion regarding fees.

- Have clarification of expectations on both Membership and Event pages.



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- Need to have equity policy in place by December 5, 2008 (CSA Equity and Accessibility). Minority groups etc benchmarks.
- Coaching opposite sex and having other adults of same sex on field/pitch.
- Also leaving kids at field (Coaches' roles and responsibilities).
- Chaperone numbers under Club Nationals and CSG policies but needs to be more broad stand-alone policy. LC – clarification length of time and expectations of Coaches/Managers.
- Club Team Framework:
  1. Club Nationals is NWTSA-administered – becomes our mandate to ensure process fair (try-outs); offers coaches/players/parents/etc guidelines
  2. Adaptable for any community in NT
  3. Responsibilities outlined and Dispute Resolution available
  4. Coaches are primary focus – need home-grown, in-house, certified levels
  5. Takes burden off coaches
  6. Attracts more coaches
  7. Learned from past experience to improve soccer in the North
  8. Flexible within reason
- This is framework and working towards clarification of all issues – coaches “will be required” to apply needs clarification. So does terminology of ‘club’ to ‘organization.’

## **11. Election of Executive for 2008-2009**

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### President

Cumming nominated Ryan Fequet  
Kate Cannell Seconded  
Motion Carried

### Vice President North

Fequet nominated Crystal MacArthur  
Brian Wishart Seconded  
Motion Carried

### Vice President Central

Fequet nominated Peter Jobse  
Crystal MacArthur Seconded  
Motion Carried

### Vice President South

Cumming nominated Sjoerd van der Wielen  
Seconded by Brian Wishart

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Motion Carried

Secretary – to be advertised

Treasurer

Sjoerd nominated Louise Cumming

Seconded by Ryan Fequet

Motion Carried

Director of Grassroots Development

Fequet nominated Lesley Brandford

Seconded by Cumming

Motion Carried

Director High Performance Development & Director at Large

Cannell nominated Brian Wishart

Seconded by Cumming

Motion Carried

Director of Referee Development

Fequet nominated Richard Toll

Seconded by Cumming

Motion Carried

- Others possible: Director of Coaching Development – of Communications – Marketing – at Large.
- Identified one of three Directors as voting member Cannell motioned Wishart for continuity. Position can be left vacant with Executive ability to appoint until next AGM.
- Fequet – Thanks to Kate Cannell for all hard work and progress.
- Cannell – recognition to Ryan Fequet for amazing progress to continue with new Board well beyond any dreams of previous Boards.
- Manager position for CSG Team – need to advertise with deadline.
- Cannell suggested allocation for advertising increased in budget.
- Working group for AWG's.

**Motion by Macarthur to adjourn AGM at 4:14pm**

Seconded Jobse

Motion Carried