



# Northwest Territories **SOCCER ASSOCIATION**

**MEETING:** NWT Soccer Association Executive Meeting  
**DATE:** **Thursday, September 18<sup>th</sup>, 2008**  
**TIME:** **6:30 – 7:30pm**  
**LOCATION:** **Conference Call**  
**Dial in:** 1-866-613-5223  
 Participant pass code 6503115  
 Chair code 5005444

## ~ MEETING AGENDA ~

			Presenter	Attached
1.0	<b>CALL TO ORDER</b>	Chair, Ryan Fequet	Chair	
2.0	<b>REVIEW &amp; ACCEPTANCE OF MEETING AGENDA</b>	September 18 <sup>th</sup> , 2008, Agenda	Chair	
3.0	<b>REVIEW &amp; ACCEPTANCE OF PREVIOUS MEETING MINUTES</b>	N/A	Chair	
4.0	<b>UPDATES</b>	4.1 Accountability 4.2 Finance 4.3 AGM Confirmation 4.4 Website Work	Louise Louise Ryan Ryan	
5.0	<b>NEW BUSINESS</b>	5.1 Review of Proposed Policies 5.2 Adoption of Policies	All All	
6.0	<b>NEXT MEETING</b>	6.1 Meeting Schedule for October	Ryan	
7.0	<b>ADJOURNMENT</b>			

Attachments to Agenda:

- Mission, Vision, Values
- Executive Roles & Responsibilities
- Developmental Programs
- Travel and Accommodation
- Club Nationals
- CSG
- Player Equipment
- Lightning

NWT Soccer Association  
Executive Meeting

Thursday, September 18, 2008

PRESENT: Ryan Fequet Louise Cumming Kate Cannell  
Sjoerd Van der Wielen Crystal MacArthur  
Cora America Peter Jobse

1. CALL TO ORDER by Ryan at 6:35 p.m.

2. REVIEW/ACCEPTANCE OF MEETING AGENDA

**MOTION by Louise to accept meeting agenda**

**SECONDED by Crystal**

**CARRIED**

3. REVIEW/ACCEPTANCE OF PREVIOUS MEETING MINUTES

Deferred to next meeting...

4. UPDATES

4.1 Louise finished entering all completed Activity Reports. She has sent notices to coaches asking them to send all outstanding Activity Reports her way. Yvonne was sent a list of proposed activities that were to be planned for further north – she needs to indicate which have or have not been accomplished. Louise to give summary to Executive...

Louise has also stated that we have missed some obligations but also exceeded others –

Louise stated that a March application for funding (classified as a summer sport) will present a 5 month gap where there's no funding available. A letter will be sent to Sport North for help to solve this challenge to ensure that funding will be in place...

Also to note, Club Nationals will not count as an Activity for this year but we will be able to claim the play downs as such.

4.2 Our bank balance stands at \$37 413.48. We are still awaiting our new cheques for our new account – so yearend cannot be cleared.

4.3 AGM date has been confirmed for Sunday, November 2, 2008.

General Secretary of the CSA will be presenting the CSA's strategic plan to the NWTSA at this meeting. AGM agenda will be completed by the end of September – radio announcements, ads in the newspapers will also be posted. Peter will look into a location to hold the AGM. We will need to advertise for

the AGM 14 days prior to the meeting, by email, or fax (as stated in our Bylaws).

4.4 Modifications to our old website will occur in 3 phases: links given to Ryan and Kate to allow for updates to Policies and content (LIVE by the end of September...), online registration, and online payment. All work, to date, has been ON BUDGET!

## 5. NEW BUSINESS

5.1 Friendly amendments to the proposed Policies to be added, ready for members to peruse at AGM.

**MOTION by Kate to adopt the Mission, Vision, Values statements**

**SECONDED by Louise**

**CARRIED**

For NWTSA Executive Roles and Responsibilities, take out Vice President's roles and responsibilities - last statement to be moved to beginning of Roles and Responsibilities. Include verbatim from Bylaws with a note stating these roles are in for clarification only.

**MOTION by Peter to adopt the NWTSA Executive Roles and Responsibilities statements with amendments**

**SECONDED by Sjoerd**

**CARRIED**

For NWT Soccer Association Travel and Accommodations Policy, at first bullet after ...the President, add "at least". Under Teams Travelling- first bullet after ...REGISTRAR, add "at least" and after...verify membership, add "of each potential participant". Under Referees/Coaches-after...clinicians, add "requested by NWTSA to travel to attend". Also in this same section add "at least" between the words organized and four (4) weeks.

**MOTION by Kate to adopt the NWT Soccer Association Travel and Accommodations Policy with amendments**

**SECONDED by Louise**

**CARRIED**

For NWT Soccer Association Developmental Programs Policy, add to the first line after...members, add "in good standing". To the first bullet under Combined Coaching after...host, add "up to", and to the end of this statement add "dependent on funding". To the fourth bullet in this section after...members, add "of good standing". Under High Performance Camps, first bullet after...members, add "in good standing", and in the second bullet after...or an, add "official NWT Soccer Association". Last, under Hosting Events, after...within, add "at least".

**MOTION by Louise to adopt the NWT Soccer Association Developmental Programs Policy with amendments**

**SECONDED by Peter**

**CARRIED**

For NWT Soccer Association Lightning Safety and Weather Policy change the time and distance stated to correspond with our Canadian metric system – under 30/30 Rule and under Additional Information.

**MOTION by Peter to adopt the NWT Soccer Association Lightning Safety and Weather Policy with amendments**

**SECONDED by Louise**

**CARRIED**

For the NWT Soccer Association Player Equipment Policy there needs to be follow up discussion on the headwear section (#2) by next NWTSA meeting or AGM.

**MOTION by Louise to adopt the NWT Soccer Association Player Equipment Policy**

**SECONDED by Peter**

**CARRIED**

For the NWT Soccer Association Dispute Resolution Policy, on page 4 under Referral and Review of Complaints and Incidents, to 3.1 add “within two weeks of the incident” and eliminate the word “promptly”. In 3.2, after...expiration of the time, add “line set”.

**MOTION by Cora to adopt the NWT Soccer Association Dispute Resolution Policy with amendments**

**SECONDED by Peter**

**CARRIED**

NWT Soccer Association Club Nationals Policy and NWT Soccer Association Canada and Western Canada Summer Games Policy to be edited for next meeting in October, and subject to approval from the Executive.

**6. NEXT MEETING**

Next meeting scheduled for Wednesday, October 15, 2008 at 6:30 p.m.

**7. ADJOURNMENT**

**MOTION by Peter to adjourn at 7:55 p.m.**

**SECONDED by Kate**

**CARRIED**